

WEST DES MOINES HUMAN SERVICES ADVISORY BOARD

139 6th Street, West Des Moines, Iowa 50265

November 18, 2014 Minutes

MEMBERS PRESENT:

Chasidy Crawford, Mark Rocha, Harold Templeman, Wendy Ogden, Larry Swanger, Marty Blanchard, Vickie Arroyo, Tammy Cline, Jed Gammell

MEMBERS ABSENT:

Lisa Schneider, Richard Turner, Sue Bosworth, Lori Teel, Bob Shoemaker

STAFF PRESENT:

Althea Holcomb, Carole Bodin

CALL TO ORDER:

Tammy Cline called the meeting to order at 5:38 p.m.

APPROVAL OF MINUTES:

The minutes from the October 2014 meeting were corrected and unanimously approved.

DIRECTOR'S REPORT:

Althea reported that she had received Chris Voggesser's resignation that morning—his extensive travel prevented him from serving on the board. Althea provided a written overview of the client activity and discretionary funds reports prior to the meeting. She also noted in her budget report that Carole's salary has been discussed with the city manager in light of the recent reduction in transitional housing funds from HUD. In the building update Althea reported that the office furniture was delivered this week, and the council will discuss building out the unfinished room of the new building to use as a training room. Althea and Carole led a fairly lengthy discussion on the continuum of care board's rejection of WDM Human Services' appeal and options for the department going forward. Althea will draft an appeal letter to HUD for board review and then forward to the city council for review. Althea also reported that she will propose the hiring of a grant writer on a contract basis (20 hours/week) to assist in procuring funding.

CHAIR REPORT:

Tammy put together a Planning Committee for the Department Open House to be held in January; Tammy, Lori, Jed, Marty, and Chasidy will be on this committee and plan to meet after Thanksgiving.

OLD BUSINESS: None.

NEW BUSINESS:

1. Althea noted that Crestview Elementary donated 95 Thanksgiving baskets, St. Vincent de Paul donated 74 baskets, and WDM Christian Church will host a meal on Thanksgiving Day.

With all agenda items covered, the meeting was adjourned at 6:35 p.m. and the board took a tour of the new building. There will NOT be a December meeting.

Respectfully submitted,
Wendy Ogden

cc: Mayor, Council Members, City Manager